Annual Endowed Chairholder Financial Report - 20XX

(Name of Chair /Professorship)

(Name of Holder)

Sources of Funds
> Carryover Spendable Balance at 6/30/XX
> Earnings Distributed in FY 20XX

Total Available Funds

Use of Funds
> Salaries and Fringe Benefits
>> Chairholder
>> Other Personnel (list by title)

> Equipment

> Supplies

> Travel and Conferences

> Space and Utilities

> Other Expenses (itemize if significant)

Total Use of Funds in FY 20XX

Spendable Balance Carried over at June 30, 20XX

Per University policy, "the income from an endowment may be used for salary or supplements, graduate students, support staff, startup costs, supplies, travel, publishing expenses, and other items necessary to support the work and increase the effectiveness of the scholar, as specified by the conditions of the gift".