

Adjunct and Affiliate Without Salary Appointment Criteria

Affiliate Without Salary Faculty Appointment on the Academic Track

Clinicians or research scientists at any site with an affiliation agreement who fulfill all of the requirements below:

- Possess a terminal degree (MD or equivalent, Ph.D.) from an accredited Medical or Graduate School
- Supervise medical students and/or resident/fellows
- Have substantial academic responsibilities within the department. Examples include (but are not limited to):
 - Produces publications and other publically disseminated scholarship
 - Serves as site director for a clerkship or residency rotation
 - Provides an essential contribution to interdisciplinary or collaborative research
 - Strives to meet the criteria for promotion to associate or full professor on the clinical scholar, research, or teaching track
- Have a scholarship development plan
- Have an academic mentor (for junior faculty)
- Are expected to advance in rank

Adjunct faculty appointment

Clinicians or research scientists in the community who fulfill all of the requirements below:

- Possess a terminal degree (MD or equivalent, Ph.D.) from an accredited Medical or Graduate School
- Make an academic contribution to the department/Medical School through research or teaching
- Meet the departmental criteria for adjunct faculty appointment

Notes:

- **If a faculty member has primary responsibility for submitting grades or serves as a site director for a clerkship or residency rotation, they must have either an adjunct or affiliate appointment. The department will decide which type of appointment is appropriate.**
- The LCME expects a faculty appointment if the clinician or research scientist is the primary supervisor of a medical student in any given experience (e.g. clerkship rotation) and has responsibility for evaluating the student. The need for a faculty appointment depends on the level of responsibility, not frequency. Someone who gives lectures or teaches procedures does not need an appointment.
- A without salary affiliate faculty appointment is not necessary for those clinicians or research scientists who are teaching students. It is at the discretion of the department (or potential faculty member) if they wish to request an affiliate or adjunct appointment.
- If a faculty member is given an adjunct appointment, they must list their title as “Adjunct Assistant/ Associate/ Professor” – the clinical designator (i.e. Clinical Assistant Professor) is no longer allowed.
- If a tenure track faculty member fails to be tenured at U of M and moves to an affiliate site or becomes a UMP only practitioner, s/he cannot receive an affiliate faculty appointment for a minimum of three years.
- **University staff (including research associates) are not allowed to have affiliate faculty appointments within the Medical School.**