

Duluth Campus Faculty Assembly
Tuesday November 18, 2014
DMED 68 – 3:00 PM

****MINUTES****

PRESENT: Chair, Ben Clarke

Amy Prunuske

Arlen Severson

Goran Hellekant

Jane Hovland

Jim Allen

Jon Holy

Lynne Bemis

Mary Owens

Matt Slattery

Melissa Lewis

Melissa Walls

Robin Michaels

Sarah Beehler

Terri Rose-Hellekant

1. Call to order – 3:07 pm

2. Minutes from previous meeting – motion and seconded

3. Committee Reports –

- a) Committee on Committees – Jane Hovland reported there will be a survey distributed to assist faculty self-identify committee interests they have in terms of representation. Please complete it when it comes out.
- b) Research Committee – Lynne Bemis reported that the MMF grant reviews are complete and awards should be announced soon.

4. Old Business

- *Rural Research Task Force* – complete until new Dean arrives. Not open issue any longer.
- *DMRI post review* – Report will be coming at next Town Hall Meeting scheduled for early December. Not an open issue any longer
- *Unit Change Team* – Still looking for one more faculty member to join the UCT. Action plan will be updated at each Town Hall Meeting.
- *Review of DFAC Discussion with Dean Johns:*
 1. Congratulations to Arlen Severson for his recent teaching award.
 2. New Dean candidate received a good offer and discussions now are centered on her surgical practice arrangements.
 3. Idea of a Duluth AHC has resurfaced. Discussion included building needs, ad past communications with Dental School and Nursing administrators.
 4. Student success on Step 1 exam results. The only failed student has successfully passed the exam, and Duluth's average data was above the 231 average score nationally.
 5. Multicultural/Native American Task force. The charge and members were presented by Dean Johns.

6. Post-tenure review was discussed as a policy that was presented to CDH last May. *Metrics for post-tenure review are worth pursuing if used objectively and uniformly. More work needs to be done.*
7. New evaluation data from Dean Jackson was shared as presented by Faculty Affairs (TC).

5. New Business

- ✓ *UM Senate seat (replacement for R. Ziegler/P. Ranelli) – tabled until next meeting due to time constraints.*
- ✓ *Annual Reviews, faculty evaluations and appraisals – Discussion included differences in the teaching track annual reviews compared to probationary annual reviews – by the tenured faculty; data used for reporting purposes and the accuracy of data sources; metrics for data collection and objective assessment; provision of services by retired faculty not reflected in some recent reports; differences in values for Top 20 medical school goal vs Duluth mission; differences between Duluth vs TC P&T procedures.*

MOTION: Create a subcommittee to review the evaluation data and forms presented recently by FA—TC, making a report to the Duluth Faculty Assembly by the end of December, 2014. Committee will have a representative from each of the three departments. Moved by Fitzakerley, seconded by Walls. Passed

- ✓ Post-tenure review – see above. Closed item.
- ✓ Multicultural-Native Taskforce – see above. Members are: Alan Johns, Jim Allen, Melissa Walls, Melissa Lewis, Mary Owen, Anna Wirta, Joslynn Lee.
- ✓ Animal Care Facility, IACUC and upcoming AAALAC inspection. Terri Rose Hellekant gave a heads up about inspections coming up. Faculty should watch for emails and updates.
- ✓ **ADDED ITEM** – CUMED Report on Student Exam Post-Exam Procedures due to Examsoft changes. Janet Fitzakerley shared the procedures decided by CUMED as an informational item, and asked the faculty respond quickly when receiving an inquiry from Course Directors.

6. Adjourn – 4:00pm

Respectfully submitted,
Jeannette Lang