

Regional Campus Faculty Assembly
October 21, 2014
68 DMED – 3:00 PM

PRESENT: Chair, Ben Clarke

Arlen Severson

Jim Boulger

Lynne Bemis

Barb Elliott

Jim Allen

Melissa Lewis

George Trachte

Jon Holy

Melissa Walls

Jane Hovland

Ken Wallace

Sarah Beehler

Janet Fitzakerley

Mary Owen

Terri Rose-Hellekant

Jean Regal

Les Drewes

****MINUTES ****

1. **Call to order** – 3:05pm by Ben Clarke
2. **Minutes from previous meeting** – Motion to approve, Jean Regal. Arlen Severson Seconded. Passed
3. **Committee Reports** – Discussion opportunities as requested
 - a) **Senate Research** – Terri Rose-Hellekant reported on NIH changes that may be of concern to faculty. Please watch your email of notices to come. Faye Constantini and Angie Slattery are also included on notices. Please forward names of others who should be added to the email notices to Dr. Rose-Hellekant.
 - b) **Medical School Faculty Advisory Council** – Barb Elliott updated that Jean Regal is now off the Council and that Ben Clarke sat in the most recent meeting via ITV. The Strategic Plan was reviewed by Dean Jackson with a concentration on the publishing requirements. Duluth was credited repeatedly in the areas of education and technology, but was not referred to during the research summaries.
 - c) **AHC-FCC** -- Les Drewes reported that there was a recent meeting held in Duluth with excellent follow-up since then. Dean Jackson met with the group and reported on his Research Day experience, indicating that he had retained a great deal of information from that visit.
 - d) **University Senate/Committee on Committees** – Jane Hovland referred the group to the University Senate Committee page (www1.umn.edu/usenate/committees.html) to learn more about this committee. She said that input is needed about a specific committee University Senate FCC opening that remains for this year.
 - e) **Academic Freedom & Tenure Committee** – Barb Elliott reported they are working on procedures with the tenure documentation and some disability issues for faculty. She also said the new Provost's engagement with the group is in the start-up phase.

- f) **Research Council** – Lynne Bemis stated that a new small grant mechanism will be released soon. Additionally there are some bridge funding guidelines, but she mentioned that they not particularly applicable to Duluth campus.
- g) **Promotion & Tenure** – George Trachte reported that he is participating on that committee and meetings have just started for this year. Both Amy Prunuske and Jake Prunuske are going up for promotion this academic year.

4. Committee representation for Medical School FAC/University Senate

– The group discussed that Jean Regal's term was for two years (to stagger replacement from Duluth) and that the term will be for three years for the position being posed for vote today. There are multiple meetings that are involved – University Senate meetings as well as the Medical School Faculty Council meetings. The on-line voting will open at the conclusion of today's RC Faculty Assembly meeting and will stay open until early Friday (10/24/14) afternoon.

Candidates who have placed their name in nomination after being approached by Ben Clarke: Jim Boulger, Jane Hovland, Arlen Severson, George Trachte,

5. University Senate/FCC seat (replacement for R. Ziegler/P. Ranelli) –

The next RC Faculty Assembly election task will be to represent the medical school and pharmacy on this committee. Individuals who have represented Duluth previously include Barb Elliott, Les Drewes, and Janet Fitzakerley. An aspect of this committee is that the group meets with the Board of Regents for the University, and there is usually a great deal of interest in the medical school's regional campus. Also of note are that this group represents all non-union members of the campus and there must be two candidates for the ballot.

Questions posed today:

- Who votes? Does Pharmacy faculty vote?
- Should there be conversation with LLO, NRRI for potential nominees?

ACTION: Ben Clarke will follow-up with Pharmacy and his TC contact regarding next steps.

6. RC Dean Candidate – Ben asked for input regarding the luncheon time RCFAC members have scheduled with the RCD Candidate during her visit on Thursday of this week. He asked that BPHS and Family Medicine faculty give input to their RCFAC representatives so he can present issues of concern to the candidate. Topics include:

- Our identity
- Our needs for success
- Dean's needs for success

7. Old Business

- **Rural Research Task Force** – The report was circulated to faculty. It is assumed that the new RC Dean will take the lead on next steps.
- **DMRI post review** -- Faculty got a thematic summary of findings this past spring. Discussion involved the need for regular annual reports by Centers and Institutes that could be scheduled. The idea is that a 10-15 minute presentation followed by Q&A session maybe a format to be followed. Discussion also included the definition of what would be helpful to hear from each center/institute (what are they doing vs how well are they doing? how are resources are used?) – one presentation a month could be beneficial. Center for Rural Mental Health, CAIMH, and DMRI were identified as groups to report.
- **Unit Change** – Discussed at Town Meeting today.
- **Review of committee's Discussion with Dean Johns** – Discussed at Town Meeting today.
- **Dean's Blue Ribbon Panel** -- Jim Bougler reported on his participation with the Dean's Blue Ribbon Panel. The group meets monthly in the twin cities. Jim submitted a report regarding the medical school in Duluth to the panel previously. He also shared the report with faculty in Duluth. He is unsure what the results of the panel will be and thinks the Dean and his staff are creating a report with recommendations. There are two meetings left, with the report scheduled to be completed by mid-December.

8. New Business

- **Committee representation** – Ben and Faculty Affairs are working on a project outlining faculty representation on committees within the university, and medical school as well as procedures for annual elections and replacements. Hopefully next spring the process will be streamlined, and we will not be revisiting elections in the fall as we are this year.

9. Adjourn – 3:57pm

Respectfully submitted,
Jeannette Lang