Faculty Assembly Meeting  
DMED 68 - 3:00p  
Tuesday August 15, 2017

Al’Absi  
Allen  
Ach  
Beehler  
Bemis  
Boulger*  
Cao  
Christensen  
Clarke*  
Cormier  
Diebel*  
Drewes  
Fernandez-Funez*  
Fitzakerley  
Greenfield*  
Greminger*  
Hellekant  
Holy  
Henderson  
Johns*  
McCarty*  
Michaels*  
Nakajima  
Nordgren*  
Onello*  
Owen  
Pearson  
Regal*  
Rose-Hellekant  
Scott  
Severson*  
Shaw*  
Simmons*  
Skildum*  
Slattery*  
Trachte*  
Wallace  
Walls*  
Westra  
Wirta*  
Yang  
Zimmer  

Bold* = Present

**MINUTES**

Call to order – 3:03 pm by Dr. Nordgren

Old Business:

I. FAC members introduced -
   Dr. Nordgren is the new chair of FAC and Dr. Trachte and Dr. Clarke replaced Dr. Skildum and Dr. Rose-Hellekant as FAC members. Dr. Onello and Dr. Beehler will continue serving on FAC for another year.

II. Approval of Minutes from June meeting - Minutes from June assembly approved and will be posted online.

III. Update on Faculty Governance Event
   Planning continues for the faculty governance event. It will happen over spring break instead of end of summer/fall. All faculty can participate and will include information on the governance structure of the AHC and the medical school.

IV. Update on Teaching Subcommittee - No new information or update was given.

V. Electronic Location of archived assembly and FAC minutes - Minutes for both assembly and FAC meetings are now posted online. The links can
New Business:

I. Committee Representatives- New Committee Representatives were introduced:
   AHC-FCC: Dr. Wallace
   University FCC: Dr. Drewes
   Medical School FAC: Dr. Fitzakerley

II. Faculty Issues
   a. Department Merge- The language of faculty governing documents, such as the medical school bylaws, need to be changed to reflect the new Duluth campus department composition and organization.

   b. Increase in Class Size- Class size will eventually increase by 20 students (10 for each class). CUMED will try to address the needs created from these increases and develop a plan but faculty should be involved. Dr. Michaels talked about this being an opportunity for change in how the school operates and how we can do things better. We may not be able to do the same things as in the past or in the same way. Additional tuition dollars will be generated from this increase but operating costs will also increase.

   c. Budget and Static Salaries- There is concern or questions regarding the budget and static salaries. How we got to this point of having a 2 million deficit. There haven’t been cuts to the University funding and why does Duluth have such a large share of the deficit? Faculty member offered that a decrease in clinical income in the Twin Cities medical school may contribute to the deficit. Tuition has also been frozen for a while and our campus relies on tuition dollars. It was proposed that a draft document of questions be shared with Dean Termuhlen and Jim Keith before the Town Hall meeting because Dean Termuhlen will be talking about the budget at that meeting. There can be further discussion at the next assembly meeting.
   Possible questions include:
   - How did we get to this point of having a deficit and what is the plan going forward?
   - Is there a hiring plan in place?
   - Why is Duluth left with such a large share of the debt?
   - Did staffing positions get approved but no money allocated for them?
   - What can faculty do to help overcome this budget deficit and obtain increases in the future?
   - Is there a detailed budget that can be shared with the school?
d. **MDT Updates**- Should the MDT report to FAC with updates, be included on committee reports each month? The understanding of the MDT is that it would be a shared resource for research for the whole school. What is the plan for the sharing of resources going forward?

**III. Committee Reports**- No one requested time, report handed out.

**Action Items:**
1. Response to town hall discussion regarding the budget
2. Discussion on bylaw and procedural changes because of merge, create a plan.

Adjourn: 4:00 pm
Minutes submitted by Katie Johnson